

CRITERIA FOR THE WINDFALL FUND

WHO CAN APPLY

The Windfall Fund is available to any not for private profit organisation in Hyndburn, including community groups, voluntary organisations, social enterprises, co-operatives, charities and community interest companies wishing to develop a project which meets one of the 6 environmental sustainability themes.

To be eligible your organisation must:

- Be formally constituted and have a governing document, a bank account and relevant policies where applicable including Health & Safety, Equal Opportunities, Safeguarding Children/Vulnerable Adults
- Be community-led, meeting the needs of your local neighbourhood and be able to demonstrate support from the community
- Agree to sustainable practices where possible ie. using renewable materials etc
- Demonstrate commitment to future maintenance of the project
- Demonstrate that the activity would not otherwise take place if a grant was not available

WHAT PROJECTS ARE ELIGIBLE

Potential projects must:

- Take place within Hyndburn Borough
- Fit into the wider more strategic context of Hyndburn Sustainable Community Strategy, Natural England's Lancashire Valleys Landscape Character Area and the Lancashire Biodiversity Action Plan
- Demonstrate environmental sustainability and fit under at least one of the following 6 themes

- **Improve biodiversity and wildlife habitats**
this means protecting and enhancing local wildlife and plantlife. Examples of projects that would fulfil this aim include nature trails, woodlands, stream clearance and wildlife gardens.
- **Increase waste minimisation and recycling**
this is about identifying more ways of reusing and recycling everyday waste and could lead to a cleaner, greener, healthier environment. Examples of projects could include community composting schemes, promoting the use of real nappies and recycling restaurant cooking oil.
- **Encourage greater use of sustainable transport**
encouraging more use of public transport, bicycles and walking and recognising the additional health benefits of increased physical activity. Examples of these projects could include car sharing schemes, work on footpaths and cycleways, railway station adoption and recycling old bikes.
- **Promote energy conservation and the use of renewables**
this means home and community energy efficiency which could lead to warmer homes and reduced fuel poverty. Examples of projects could include energy efficiency measures in community venues and community micro-renewable energy generation using for example biomass, heat pumps, wind, photovoltaics, solar or hydro sources.
- **Increase the production of locally grown food**
this is about increasing access to healthier food which is locally grown and organic. Examples could include community allotments, backyard projects, training and recipe workshops.
- **Raise awareness of sustainable development issues**
ideally this should be incorporated into all projects and under all themes but on its own could refer to information leaflets, signposting, promotion of activities and celebration events.

DETAILS OF THE FUND

2 different funding streams are available.

For Small Projects:

- Minimum grant is £250
- Maximum grant is £2,000
- Grant must be spent within 12 months of award
- Applications must be submitted by published deadlines dates
- Priority will be given to applications with at least some match funding either from another grant source or a contribution from the applicant organisation.

For Larger Projects:

- Minimum grant is £2,000
- Match funding is expected
- Applications must be submitted by published deadline dates
- Project could be phased over a number of years

WHAT IS NOT ELIGIBLE

- Activities that are the legal responsibility of another body
- Activities/expenditure that start before a grant has been confirmed
- Ongoing staff and running costs
- Projects that have no plan for future maintenance
- Routine repairs and maintenance
- VAT that is recoverable
- Statutory organisations
- Individuals
- Religious or political activities
- Work which is not based in and directly benefiting residents and communities in the Hyndburn Borough
- Repeat applications if the group has not submitted satisfactory monitoring information for a previous Windfall Fund grant

HOW TO APPLY

Application Forms and Guidance Notes are available from the Prospects Foundation website www.prospectsfoundation.org.uk but can also be requested by email alison.silver@prospectsfoundation.org.uk by telephone 01254 230348 or by calling in to the office at 54 Broadway, Accrington.

Completed application forms must be returned to the above address or preferably be sent by email to alison.silver@prospectsfoundation.org.uk

The application form must also be accompanied by:

- A signed copy of the group's constitution/governing document
- The latest copy of the group's annual accounts/statement of income and expenditure and a copy of the most recent bank statement
- Evidence of support from the local community
- Written estimates for all individual items costing more than £250
- Written consent from the landowner if the project is taking place on land not owned by the group
- Evidence of where the match funding is coming from and whether or not it has already been secured

FURTHER INFORMATION

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Or visit the website: www.prospectsfoundation.org.uk